



AMITY TECHNICAL PLACEMENT CENTRE

DELHI | GR. NOIDA | GURUGRAM | GWALIOR | JAIPUR | LUCKNOW | NOIDA

IDS INFOTECH **Campus Placement- 2020 Passing Out Batch**

Company	IDS INFOTECH			
Batch	2019 /2020 Batch			
Joining	Jan 2020			
Date of Campus	Will be Informed later			
Reporting Time	Will be Informed later			
Venue	Will be Informed later			
Job Title	Medical Scribe			
Eligible Degrees	B.Tech / M.Tech / B .Sc / M.Sc / B. Pharma / M Pharma			
Eligible Branches	Biotechnology / Microbiology / Food Technology / Bio Medical			
Eligibility Criteria	10 th	-	60 % Criteria	
	12 th	-	60 % Criteria	
	Graduation	-	60 % Criteria	
	Post-Graduation	-	60 % Criteria	
Location	Noida			
Bond	1.5 Years			
CTC	4,08,000 Per Annum + Rs 72000 Performance Incentive Per Annum			
Roles & Responsibilities	<ul style="list-style-type: none">• Medical Scribes are the future of an interactive industry.• They are the Physician’s support system. As a Medical Scribe, you work alongside physicians in a real time environment.• Medical Scribes undertake creating and/ or updating the medical charts of patients in Electronic Health Record (EHR) and thereby freeing the physicians for focusing on what they do best – taking care of patients.• All this is done while the Scribe is far away from the physician; but connected through technology.• With the onset of technology like Google Glass, the idea of Medical Scribe has become a reality. Being a part of live physician-patient encounter, Medical Scribes greatly add value by increasing the time spent on patient care.• This profile of a Medical Scribe is expected to be a part of the physician patient interaction remotely and comprehend the conversation in the Electronic Health Record.			

Skills Required	<ul style="list-style-type: none">• Person must possess Excellent English Communication skill• Willing to work in regular night shift• Must possess basic computer knowledge• Employee is expected to work in night shifts• Shift hours are 9:30 hours including break-timings.• Follow 5-day work week• Shifts are planned as per the Doctor’s schedule• Employee is expected to follow IDS rules and code of conduct.• Cabs are provided to female staffs during night shifts• Employees are expected to assure the confidentiality of documents, salary/ stipend, content, processes, procedures or any other detail shared with them during their training and/ or job.																																
Dress Code	Strictly Formals Only and Only White shirt and Black Trouser, Tie, Full Length Socks, Black Shoes for Boys Similar related Outfit for female candidates. Students in any other combination or colour of formal will be sent back																																
Benefits	<ul style="list-style-type: none">• Clinical Learning Environment that include US medicines, US compliance, American hospital mechanism and procedures• Work with a experienced American doctors live and learn smart, efficient and effective strategies.• Be part of an entirely new line of business in India• Be an approved Medical Scribe resource.• Work with a global organization with state-of-art infrastructure• See, observe, learn from live conversation between physician and patient• Opportunity to work live with supreme and expertise level of medical industry.• Experience clinical exposure while working in a Corporate set-up• Work in real-time environment with US Physicians• Hone your English communication skill• 2 weekly off on weekly basis, All US Holiday• Cab facility for female employees																																
Documents Required	<table><tr><td>1</td><td>Campus ID Card</td><td>:</td><td>Mandatory</td></tr><tr><td>2</td><td>College ID Card</td><td>:</td><td>Original as well as Photocopy</td></tr><tr><td>3</td><td>Passport Size colour Photos</td><td>:</td><td>Five in Numbers</td></tr><tr><td>4</td><td>Photocopies of all Mark sheets</td><td>:</td><td>X, XII, UG (All Semesters)</td></tr><tr><td>5</td><td>Updated Resume</td><td>:</td><td>Two in Numbers</td></tr><tr><td>6</td><td>A4 sheets for rough work</td><td>:</td><td>Five in Numbers</td></tr><tr><td>7</td><td>Stationery items</td><td>:</td><td>Stapler, Glue Stick, Pen, Pencil, Eraser etc</td></tr><tr><td>8</td><td>1 Government photo ID Proof</td><td>:</td><td>Original as well as Photocopy</td></tr></table>	1	Campus ID Card	:	Mandatory	2	College ID Card	:	Original as well as Photocopy	3	Passport Size colour Photos	:	Five in Numbers	4	Photocopies of all Mark sheets	:	X, XII, UG (All Semesters)	5	Updated Resume	:	Two in Numbers	6	A4 sheets for rough work	:	Five in Numbers	7	Stationery items	:	Stapler, Glue Stick, Pen, Pencil, Eraser etc	8	1 Government photo ID Proof	:	Original as well as Photocopy
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How to Apply?	All interested and Eligible students need to apply on the link below latest																																

	by 16 th October 2019
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	<u>CLICK HERE</u>
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My Best Wishes are with you!

Prof. Dr. Ajay Rana

Advisor